NLCVA Meeting
Monday, May 18, 2015
VT/UVA Richmond Center
Work Session and Regular Meeting

Work Session

Suggested Guiding Principle for Today: *There must be value to membership*

Suggested Goals for Today:
1. Create a draft schedule of programming for 2015-16 with leaders/champions identified for each event, service, etc.
2. Identify ongoing operational tasks that need to be handled and how they will be handled
3. Other?

Suggested Process

Review current official mission statement and the following informal purpose statement:

The Networked Learning Collaborative of Virginia or NLCVA (formerly known as Electronic Campus of Virginia) is a learning technology federation among the Virginia's public and private colleges and universities. The goal of the NLCVA is to advance the academic missions and learning technology activities of member institutions through knowledge sharing, leveraged resources, and collaboration on innovative programs and ideas.

NLCVA helps facilitate communication, study/research, and initiatives across member institutions who are helping to shape 21st Century teaching, learning and scholarship.

Agree/disagree?

Review list of programming ideas (see next page)
● Identify potential goal of each
● Determine possible associated activities and necessary tasks
● Determine best way to prepare and promote

Programming Ideas

- Continue to share ideas, concerns, information at regular meetings (e.g., what institutions are doing to address Section 508 Accessibility Compliance)

    o Monday, September 21, 2015

    o Monday, November 16, 2015

        ▪ Virtual Tools (Google Hangout-- our Google Group/circle)

    o Monday, January 25, 2016

    o Monday, March 21, 2016

    o Monday, May 16, 2016

        ▪ All day retreat/planning

    o Notes

        ▪ stick w a virtual tool (Google Circle w Hangout)

        ▪ still plan to meet at VT/UVA Center (will never be a charge, John)

        ▪ will leave agendas open at this point

- Utilize virtual meeting tools to engage members and guests from anywhere and demonstrate effective use practices
    o Create a NLCVA Google Circle which will allow us to use Google Hangout; invite everyone to be a part of the circle
    o Experiment with Zoom

- Support an exchange program with faculty, administrators and professionals across member campuses-- Andrea will look at this
    o Purpose? Goal?
    o Methods
        ▪ Listing member experiences, skills, etc. on the website
        ▪ Ask member institutions to host others for a specific topic or just for general observation (and members can ask to visit other institutions)
    o How could NLCVA help to sponsor these exchanges?
        ▪ Contribute to Travel or other
        ▪ Help faciliate the process

- o How could institutions contribute?
  - ▪ Contribute towards travel, etc.
  - ▪
- Think tank
- Staying on top of legislation, etc.

- Provide scholarships to individual members for related unique/innovative events -- JOY WILL DRAFT CRITERIA

- Sponsor a NLCVA Coffee Conversation during various events throughout the year (conferences, etc.)-- Andrea will work on

  - o Use an unconference format to develop a discussion topic

  - o Ask representative at the member institution where the event is taking place to facilitate-- Who will ask?

    - ▪ Send them stuff

    - ▪ Pay for table sponsorships if appropriate

  - o Process: ask if the conference website has a place to list other "sub" events

  - o Conferences

    - ▪ IDEAx (Un)Conference at Longwood (September 16, 2015)

      - ▪ Typically paid for by vendors

    - ▪ JMU TLT Conference October 26, 2016

    - ▪ CHEP by CIDER (February)
    - ▪ ACCS Conference (March 2016)--

      - ▪ SIG Structure

    - ▪ MAGIC Conference (April)
    - ▪ Innovation in Pedagogy Summit at UVa (May)
    - ▪ VSU Adaptive Learning (Spring)

    - ▪ VCU Alt Fest (May)

    - ▪ OPENVA Conference by Advisory Committee- DATE TBD

  - o Repository of ideas?

- Install a widget on NLCVA site where members can upload documents, ideas- LISA WILL EXPLORE WIDGET WE CAN INSTALL IN WEBSITE

- Program Sponsorship--JOY WILL DRAFT CRITERIA

  o Criteria?

    - General criteria

      - something that would benefit all member institutions

    - Campus-based program

    - Other?

  o $ limit per year?

  o What would we get? One registration?

- Promote others' events

  o invite members to send through listserv (who could NOT send through the listserv?)

- Membership Value

  o should we have 2 levels of membership, including "affiliate"

  o send a summary end-of-year report to everyone on listserv; inviting organizations to join

    - ACTION: Joy will draft a summary for 2014-15

- Topics: JIT Conference- Kristin will look at

  o Policy Issues

    - 508 Accessibility Compliance

    - SARA Compliance (http://wcet.wiche.edu/learn/issues/state-authorization)

Review necessary ongoing operational tasks

- Membership management-- Sarah and John

- o Membership list (keeping it current)
- o Invoicing
- o Should we reach out to the Provosts to reconnect
- o Create a Google Circle/Group-- Sarah
- ● Promotion/Marketing
  - o Survey members re: topics of interest
  - o Using Lisa's Hub illustration to help distinguish NLCVA from other seemingly similar organizations
- ● Listserv management (keeping it current)-- Sarah and John
- ● Website maintenance and other promotion
  - o Lisa will look at widget for database
- ● Meeting management
- ● Bylaws revision
  - o Downloaded from the ecva.blogs.wm.edu/bylaws page
  - o Change "year" to fiscal year
  - o Joy will review
- ● Organizational Structure
  - o Determine "positions:" chair and treasurer
    - ▪ Idea: pass the chair from person to person/school to school (still up for discussion)
  - o Board of Directors-- 1 representative per member institution (one vote per institution)
  - o Steering Committee-- core group from BOD that shapes the agenda for the year
  - o Determine membership so we can know what a quorum is